Johnson Medical Practice

**PATIENT PARTICIPATION GROUP**

A meeting of the Johnson Medical Practice PPG will be held at **4.00pm**, on **Tuesday 8th October 2013** at the **Hilltop Surgery,** 22 Maidenwell Avenue**.**

**Minutes of Meeting 8th October 2013**

1. Apologies: Asma Sader,

Present: Rucksana Patel, Harsha Kotecha, Dr Annette Durant, Hetal Patel, Mr Thmosett, Peter Naylor,
2. Minutes of previous meeting- Agreed
3. Matter arising from minutes not on the agenda
4. Update on developments at the practice –

-CLAHRC PPG Report is outstanding and the researcher advised will be provided before next meeting

- RP informed Paula Drury Practice nurse will be leaving due to relocation

- RP informed the interim plan to cover the nursing duties, new nurse has been recruited and all other appointments will be covered by an agency nurse

- PPG members requested a photo of all doctors and details of their speciality, Harsha to action.

- Mr Thomsett enthusiastic about positive PR and had ideas re suggestion re increasing the profile of the practice, Mr Thomsett feels Drs and Nurses all working very hard and management but we do not seem to advertise the good work that we do.

- Increased capacity of the HCA Team, RP informed a fulltime HCA and part time phlebotomist employed, so plenty of appointments

-Mr H Patel suggested having a coffee morning, as per the libarary, RP informed the health promotion day coming up and this can be used as a social event too.

- Harsha informed three medical reps coming in to change blood glucose monitors for Diabetic Patients, letters have been sent out to invite the diabetic patients.

- RP confirmed text messages sent out to all patients with mobile phone re open day, also note on Rx and jayex board. Details on Website and posters will be displayed nearer the time

1. Treasurer’s Report- same as last month £241.00
2. Correspondence – None received
3. Date of Next Meeting – 12th November 2013
4. AOB